

The **regular meeting** of the Alcona County Board of Commissioners was held in the County Building in the City of Harrisville, Michigan on **Wednesday, January 19, 2022** at 1:30 p.m.

The meeting was called to order at 1:31 p.m. by Adam Brege, Chairman.

Invocation was given by Adam Brege, Chairman.

The Pledge of Allegiance was recited.

Commissioners present: Adam Brege, Chairman, Dan Gauthier, Vice Chairman, via Zoom, Carolyn Brummund, William Thompson and Terry Small. Also present: Stephany Eller, County Clerk and Cheryl Franks, County Treasurer.

Chairman Brege moved Presentations on the agenda after Treasurer's Report and added under Unfinished Business, the EMS Assistant Director's position and under New Business RFP's for county auditor's.

**Motion by Brege, seconded by Thompson, to approve the revised agenda.**

**MOTION CARRIED**

**APPROVAL OF MINUTES:**

**Motion by Thompson, seconded by Brummund, to approve the January 5, 2022 Organizational and Regular Meeting minutes.**

**MOTION CARRIED**

**UNFINISHED BUSINESS:**

**Motion by Brummund, seconded by Thompson, to approve the set up for direct deposit of payments received from the settlement of the National Opioid Litigation.**

**Roll Call: Yes – Thompson, Small, Brummund and Brege**

**No – None**

**Motion by Brege, seconded by Thompson, to approve the 2022 Committee Assignments as amended.**

**MOTION FAILED**

**Motion by Small, seconded by Thompson, to approve the 2022 Committee Assignments as corrected and attached.**

**MOTION CARRIED**

**Motion by Thompson, seconded by Small, to approve the Senior Citizens Service Agreement for 2021-2022 and allow the Chair to sign.**

**Roll Call: Yes – Thompson, Brege and Small**

**No - Brummund**

**MOTION CARRIED**

**Motion by Brummund, seconded by Thompson, to approve the EMS Assistant's salary in the amount of \$48,000.00.**

**Roll Call: Yes – Brege, Small, Thompson and Brummund**

**No – None**

**MOTION CARRIED**

**NEW BUSINESS:**

**Motion by Brummund, seconded by Thompson, to approve pre-authorized claims and open claims presented for payment between 1/05/2022 and 1/18/2022 for check numbers 146412 to 146560 and E-check numbers 1766 to 1774 for a grand total of \$373,626.67.**

**Roll Call: Yes – Brege, Small, Thompson and Brummund**

**No – None**

**MOTION CARRIED**

**Motion by Brege, seconded Brummund, to allow Finance to make the appropriate changes to the 2021 General and Non-General Fund Budgets.**

**Roll Call: Yes – Thompson, Brege, Small and Brummund**

**No – None**

**MOTION CARRIED**

**Motion by Brummund, seconded by Small, to adopt the page within the Policy and Procedures - Finance Committee Processes.**

**Roll Call: Yes – Small, Thompson, Small and Brege**

**No – None**

**MOTION CARRIED**

**Motion by Brummund, seconded by Thompson, to provide effective January 17, 2022 that all Departments, upon presentation of illness and unable to come to work by an employee due to Covid, utilize the Policy, as attached, upon approval of the ARPA Committee.**

**Roll Call: Yes – Thompson, Small, Brege and Brummund**

**No – None**

**MOTION CARRIED**

**Motion by Brege, seconded by Thompson, to accept the audit as presented and authorize the Chair to sign.**

**Roll Call: Yes – Brummund, Brege, Thompson and Small**

**No – None**

**MOTION CARRIED**

**Motion by Brege, seconded by Thompson, to approve an advertisement for RFP’s for auditors for the 2021 audit.**

**Roll Call: Yes – Thompson, Brummund, Small, Brege and Gauthier                      No – None**

**MOTION CARRIED**

**Motion by Brummund, seconded by Brege, to table the motion for the advertisement for RFP’s for auditors for 2021 until the February 2, 2022 regular meeting.**

**MOTION CARRIED**

**FINANCE REPORT:**

Chairman Brege stated the recent changes for the Finance Processes.

**TREASURER’S REPORT:**

Treasurer Franks reviewed the revenue and expenditures for the Library Memorial Fund for 2021 and stated that the bottom line needs to be modified due to increased revenue.

**Motion by Brummund, seconded by Thompson, to increase Fund 272 *Library Memorial Fund* in the amount of \$345.00 for a new total of \$645.00.**

**Roll Call: Yes – Brege, Small, Thompson and Brummund                      No – None**

**MOTION CARRIED**

Franks reported that the American Rescue Plan Act for 2021 gained interest income in the amount of \$514.00.

**Motion by Thompson, seconded by Brummund, to increase Fund 281 *American Rescue Plan Act* in the amount of \$514.00 for a new total of \$1,011,539.00.**

**Roll Call: Yes – Thompson, Small, Brummund and Brege                      No – None**

**MOTION CARRIED**

Franks also stated Fund 536 Michigan Small County Housing Grant VI received an additional payment resulting in an increase of \$1,370.00 for the overall budget.

**Motion by Brummund, seconded by Thompson, to increase Fund 536 *Michigan Small County Housing Grant VI* in the amount of \$1,370.00 for a new total of \$72,370.00.**

**Roll Call: Yes – Small, Brummund, Thompson and Brege                      No – None**

**MOTION CARRIED**

Treasurer Frank's reported that 2021 accruals for accounts payable are being worked on and that the accruals for 2021 payroll are complete.

**CLERK'S REPORT:**

Clerk Eller informed the Board of the new Court System transition coming up that the Circuit Court will be utilizing.

**PRESENTATIONS:**

Melissa Cordes, Register of Deeds, gave the Quarterly Board Report for the last quarter of 2021 and the 2021 Annual Report for the Boards review.

Jennifer Lueck, Trial Court Administrator, requested the Board approve and sign the MSP Coronavirus Emergency Supplemental Funding Grant (CESF).

**Motion by Brummund, seconded by Small, to approve the CESF Grant and allow the Chair to sign.**

**Roll Call: Yes – Small, Thompson, Brummund and Brege**

**No – None**

**MOTION CARRIED**

Tina Gehres, Hawes Township resident, submitted a Pre-School, Daycare and After School Program Proposal for Alcona County to see if this could be considered for Covid-19 Relief Funds.

**COMMUNICATIONS:**

U.S. Dot Federal Highway Administration Webinar and Saginaw County M.E. letter

**COMMITTEE REPORTS:**

Commissioners gave brief reports on the various committee meetings they recently attended.

**PUBLIC COMMENT:**

Lisa Turek, Harrisville Township resident, spoke in regard to the Pre-School, Daycare and After School Program Proposal for Alcona County.

At 2:40 p.m. the meeting adjourned to the next **Regular Meeting** to be held on **Wednesday, February 2, 2022** at 1:30 p.m.

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**County Clerk**

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**Chairman**