

The **Organizational Meeting** of the Alcona County Board of Commissioners was held in the County Building in the City of Harrisville, Michigan on **Wednesday, January 5, 2021** at 1:30 p.m.

The meeting was called to order at 1:30 p.m. by County Clerk, Stephany Eller.

The Pledge of Allegiance was given.

Commissioners present: Carolyn Brummund, Adam Brege, Dan Gauthier, via Zoom, William Thompson and Terry Small. Also present: Stephany Eller, County Clerk and Cheryl Franks, County Treasurer.

The County Clerk referenced Resolution #2019-12 Electing Board Chairman Annually and called for nominations for Chairman of the Board of Commissioners for 2022.

Carolyn Brummund and William Thompson nominated Adam Brege. Clerk Eller requested any further nominations. No further nominations were made. Clerk Eller requested any last nominations. No last nominations were made. Votes were cast by secret ballot and Adam Brege was nominated as Chairman.

At this time Chairman Brege took over running the meeting and called for nominations for Vice Chairman.

William Thompson nominated Dan Gauthier.

Chairman Brege called for further nominations. No further nominations were made. Votes were cast by secret ballot and Dan Gauthier was nominated as Vice-Chairman.

NEW BUSINESS:

Motion by Brummund, seconded by Small, to set the regular meetings of the Board of Commissioners on the 1st and 3rd Wednesday of each month commencing at 1:30 p.m.

MOTION CARRIED

Motion by Brege, seconded by Thompson, to adopt resolution #2022-01 as follows:

DEPOSIT RESOLUTION #2022-01

WHEREAS, Act No. 40 of the Michigan Public Acts of 1932, as amended, (hereinafter referred to as Act 40) provides for the deposit of County public monies in certain financial institutions as shall be authorized by the Board of Commissioners; and,

WHEREAS, the Board of Commissioners wish to authorize the Treasurer to deposit the County's public monies in the following depositories;

**Huron Community Bank
MBank**

THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Alcona as follows:

- (1) The County Treasurer, of the County of Alcona, is hereby authorized to deposit County public monies in **Huron Community Bank** and **MBank** pursuant to Act No. 40.
- (2) The term "public monies", as used in the Resolution, shall mean those monies as defined in Act No. 40.
- (3) This Resolution shall remain in effect until and unless repealed by a future Resolution of the Board of Commissioners of the County of Alcona.

Roll Call: Yes – Thompson, Small, Brege and Brummund

No – None

MOTION CARRIED

Motion by Brummund, seconded by Small, to adopt Resolution #2022-02 as follows:

INVESTMENT RESOLUTION #2022-02

WHEREAS, Act 20 of the Public Acts of 1943, as amended, provided that "the Legislative or governing body of a County, City, Village or Township by Resolution, may authorize its Treasurer or other chief fiscal officer to invest surplus funds belonging to and under the control of the political subdivision, special assessment districts, or agency, board, or commission of a County" as follows:

- (a) In bonds and other direct obligations of the United States or an agency or instrumentality of the United States
- (b) In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the Federal Deposit Insurance Corporation or a savings and loan association which is a member of the Federal Deposit Insurance Corporation or a credit union which is insured by the National Credit Union Administration, but only if this bank, savings and loan association, or credit union complies with subsection (2).
- (c) In commercial paper rated at the time of purchase within the highest classifications established by not less than 2 standard rating services and which matures not more than 270 days after the date of purchase. Not more than 50% of any fund may be invested in commercial paper at any time.
- (d) In United States Government or Federal Agency obligations repurchase agreements.
- (e) In Banker's Acceptances of United States banks.
- (f) In mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

WHEREAS, it is the intent of the County of Alcona to maximize its return on balances from time to time available in the various funds of the County; and,

WHEREAS, it has been the past practice of the County of Alcona to have its County Treasurer make immediate investment of available balances;

NOW, THEREFORE, BE IT RESOLVED that all such investments, heretofore made, are hereby ratified and validated;

BE IT FURTHER RESOLVED that; any and all transfers, withdrawals, liquidations, re-investments, redemptions or any like actions relating to any County assets including but not limited to bank accounts, certificates of deposits, bonds, investments of any kind, real property, personal property, commercial paper, stocks, etc., hereby requires authorization and verification by written signature from two county officials one of which shall include the County Treasurer or Deputy County Treasurer and the other shall be the Chairman of the Alcona County Board of Commissioners or the Vice Chairman.

BE IT FURTHER RESOLVED that; The Alcona County Treasurer’s office shall provide to the Alcona County Board of Commissioners an updated monthly financial statement of all county investments that shall contain the account name and address of the financial institution or bank in which Alcona County funds are deposited and shall contain the amount and length of time of the amount invested;

BE IT FURTHER RESOLVED that; The Treasurer shall cause to happen that all banks, investment houses and holders of County Funds shall annually provide signatures of agreement of compliance with applicable County Finance Policies and Procedures as well as maintain compliance with all applicable State and Federal statutes and regulations.

Roll call: Yes – Brege, Small, Thompson and Brummund

No- None

MOTION CARRIED

Motion by Thompson, seconded by Small, to adopt Resolution #2022-03 as follows:

RESOLUTION ON ELECTRONIC TRANSACTIONS #2022-03

WHEREAS, Electronic payments of public funds are required for some federally mandated transactions of public funds and electronic payments have become a commonly accepted practice by banks and other financial institutions, and

WHEREAS, Public Act 738 of 2002, effective December 30, 2002, authorizes counties to make electronic transactions involving public funds by electronic payment, debit, or credit transfer processed through an automated clearing house, and

WHEREAS, PA 738 authorizes a County Treasurer to enter into an ACH arrangement for a national and governmental organization that has authority to process electronic payments (ACH) including, but not limited to, the national automated clearing house association and the federal reserve system, and

WHEREAS, The Alcona County Board of Commissioners deems that it is in the best interest of the county to make certain County financial transactions by electronic payments as described in PA 738.

THEREFORE BE IT HEREBY RESOLVED, that the Alcona County Board of Commissioners authorizes the County to utilize electronic transactions in compliance with the written procedures and internal controls developed and adopted by the Treasurer as the County's ACH policy and presented to the Alcona County Board of Commissioners;

AND FURTHER, all electronic transfers shall require two signatures; that of the Treasurer, or Deputy Treasurer and the County Clerk, or Deputy County Clerk, or Chairman of the Board of Commissioners.

Roll call: Yes - Brummund, Brege, Small and Thompson

No - None

MOTION CARRIED

Motion by Brege, seconded by Brummund, to adopt Resolution #2022-04 as follows:

MANAGEMENT OF IMPREST CASH #2022-04

Imprest Cash is defined as money belonging to the Treasurer but held by a department for management of payment for services or sales rendered at that time and through that specific department. These services or sales are defined as payment for copies, payment for plat books, issuance of a permit within the Building Department, payment for passports, court fees and other items within the Clerk's office, faxes, and other items within various departments. These payments, held with Imprest Cash, are considered daily cash receipts and are submitted to the Treasurer's office by transmittals. Imprest Cash is never used for incidental costs within a department.

Authorization and creation for an individual department to hold Imprest Cash shall be determined and approved by the County Treasurer. The County Treasurer shall evaluate a Department's need for maintaining an Imprest Cash fund and shall only approve those where it is the efficient method of handling the revenue they receive.

All cash and/or checks received within a Department and being placed as cash with the Imprest Cash fund will cause a receipt to be generated for each and every transaction. The receipt, whether written by hand or generated on a computer, shall be offered to the payee and shall include not less than the name of the Department issuing the receipt, the sequential number of the receipt, date, name of individual paying and amount being paid, purpose of payment and whether it is cash or check including check number.

Departments shall transmit to the Treasurer, their daily cash receipts not less than monthly or when the amount becomes approximately 200% of the base Imprest Cash as allocated for the Department. A recording of the daily cash receipt shall be provided with each deposit made by the Department to the Treasurer.

Each department shall maintain a reporting format where all daily cash receipts, remaining with Imprest Cash, are entered. This may be a traditional paper format, or be recorded on a computer spreadsheet. Either the paper format or computer spreadsheet shall be submitted with the weekly, monthly, or periodic, report to the Treasurer.

This Resolution shall remain in effect until amended or repealed by a future Resolution of the Board of Commissioners of the County of Alcona

Roll Call: Yes – Small, Thompson, Brege and Brummund

No – None

MOTION CARRIED

Motion by Brummund, seconded by Small, to adopt Resolution #2022-05 as follows:

FRAUD RISK MANAGEMENT POLICY #2022-05

WHEREAS, it is the duty of the Alcona County Board of Commissioners to protect its financial investments utilizing applicable Michigan State Statutes, and,

WHEREAS, it is the obligation and responsibility for the Board to be knowledgeable of all investments, money transfers, revenues and expenditures, and

WHEREAS, it is the responsibility for the Board to have a policy to perform and maintain these responsibilities:

NOW, THEREFORE BE IT RESOLVED, the following process shall be incorporated into the daily, monthly, quarterly, and annual activities as appropriate and as directed from time to time through the actions of the Board of Commissioners.

BE IT FURTHER RESOLVED, the County Chair and Treasurer will be responsible for the verification of any and all transactions of money, investments (CD's bonds, etc.) and will validate these transactions for the financial institutions and will also make these institutions aware that the Chairman of the Board will be provided a copy within 7 to 10 days of transaction which he will initial indicating his concurrence and return to the Treasurer.

BE IT FURTHER RESOLVED, the monthly Financial Statement for "Other Funds", as prepared by the County Treasurer's office, will be given to each Department as applicable, the County Board of Commissioners and all other Commissions that are reported through the County Treasurer. These statements will be provided prior to the close of the following month.

BE IT FURTHER RESOLVED, the Financial Statements, as provided by our financial institutions will be submitted on a quarterly basis to the Board of Commissioners for their review and concurrence as a Board at their next regular meeting.

BE IT FURTHER RESOLVED, that this Resolution shall remain in effect until amended or repealed by a future Resolution of the Board of Commissioners of the County of Alcona

Roll Call: Yes – Thompson, Brummund, Brege and Small

No – None

MOTION CARRIED

Motion by Thompson, seconded by Small, to adopt Resolution #2022-06 as follows:

RESOLUTION FOR FEE WAIVER #2022-06

BE IT RESOLVED, that the Alcona County Board of Commissioners waive, until May 1, 2022, the collection fees and interest in excess of those charges prior to February 14, 2022 on the 2021 property taxes currently being collected. This exemption applies only to senior citizens, paraplegics, eligible servicemen, veterans, the blind and totally and permanently disabled as defined in the State Income Tax Act who have filed Homestead Property Tax Credit prior to February 14, 2022.

Roll Call: Yes – Brege, Brummund, Thompson and Small

No - None

MOTION CARRIED

Motion by Brummund, seconded by Brege, to adopt Resolution #2022-07 as follows:

RESOLUTION FOR REQUEST FOR PROPOSALS FOR ARPA FUND USE #2022-07

1. BACKGROUND:

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund, which together make up the Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”) program. This program is intended to provide support to State, territorial, local, and Tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses.

Alcona County (“County”) received \$1,010,524.50 (half) of the \$2,021,049.00 in ARPA funds in May of 2021. We expect the other half in May of 2022. Funds must be obligated by December 31, 2024. The Alcona County Board of Commissioners (“BOC”) formed an ad hoc sub-committee, ARPA Fund Committee (“Committee”) to oversee the use of funds. As part of the planning process, the committee is accepting proposals for projects for which such funds may be used.

2. PROCESS:

Proposals may be submitted to the Committee, now through October 10, 2023. As projects are approved, the available funds will be reduced. All proposals received will be reviewed by the ARPA Fund Committee. Once reviewed, recommendations for all proposals will be submitted to the Board of Commissioners (BOC) for approval. There is no specific timeframe for the committee and BOC’s review and decision regarding any individual proposal. The committee and the BOC will communicate results to agencies/organizations as circumstances dictate.

This request for proposals and process described herein are intended to help the County effectively and efficiently determine the best uses of CSLFRF Funds; however the County (acting through the Committee, the BOC or otherwise) may, in its discretion, seek and accept formal or informal proposals and make determination as to the use of CSLFRF funds outside the process described in the request for proposals, with or without notice to the agencies/organizations that respond to this request for proposal.

3. REQUIREMENTS:

All proposals must adhere to the guidelines governing the use of ARPA funds (U.S. Department of Treasury FAQ’s) Specifically, proposals must identify which expenditure category the project falls within and must provide justification. The categories are:

CATEGORY 1: **Support Public Health Response:** Respond to or mitigate the public health emergency with respect to the COVID-19 emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.

CATEGORY 2: **Address Negative Economic Impacts:** Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector

CATEGORY 3: **Services to Disproportionately Impacted Communities:** Services to address health disparities and social determinants of health, build stronger neighborhoods and communities (e.g., affordable housing), address educational disparities (e.g., evidence-based tutoring, community schools, and academic, social- emotional, and mental health supports for high poverty schools), and promote healthy childhood environments (e.g., home visiting, childcare).

CATEGORY 4: **(Internal County Departments Only) Premium Pay for Essential Workers:** Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible worker of the county that are performing such essential work. Department heads must indicate by name all current employees on the county's payroll that have worked at least 80 hours between March 18,2020 through September 30, 2021. Past recipients of hazard payments are not eligible and should not be included.

CATEGORY 5: **Broadband, Water, and Sewer Infrastructure:** Make necessary investments in water/sewer infrastructures. Make necessary investment to provide unserved or underserved locations with new or expanded broadband access.

CATEGORY 6: **Replace Public Sector Revenue Loss:** Provide government services to the extent of the reduction on revenue due to the public health emergency.

Roll Call: Yes – Small, Thompson, Brege and Brummund

No – None

MOTION CARRIED

Motion by Brummund, seconded by Thompson, to adopt Alcona County Credit Card Policy #2022-08 as follows:

**Alcona County Financial Policy and Procedures
County Credit Card Policy**

Alcona County is empowered to implement a credit card policy under the provisions of 266 PA 1995. The use of credit cards for the transactions of county business is necessary for efficient operations of Alcona County. This Policy and Procedures is effective upon adoption and supersedes any and all previous policies and procedures for county credit cards.

POLICY STATEMENT

It shall be the policy of the Board of Commissioners that the use of a county issued credit card for conducting county business can be an effective and safe method for use by county employees subject to the adherence of adopted procedures.

PURPOSE

The purpose of this Policy and Procedures is to provide the structure necessary to ensure that county issued credit cards are to be used in a fiscally responsible manner and in the best interest of Alcona County.

USE OF COUNTY CREDIT CARDS

Requests for Issuance

An elected official or a department head of any county department (hereinafter collectively referred to as "official") may request the issuance of a credit card in the name of the official and the County of Alcona. A card may be issued to other employees at the request of an official and subject to approval by the Board of Commissioners.

Requests for Issuance shall be submitted in writing or electronically to the County Clerk who is responsible for the administrative procedures related to the issuance of a county credit card. Prior to the issuance and/or continuation of a credit card with any official, the official shall sign an acknowledgment receipt of a copy of this County Credit Card Policy.

Types of Purchases

The acquisition of a county credit card is designed to assist in those purchasing situations where the use of checks/cash is not available or is inconvenient; the credit card **will not** be used as a replacement for the purchase order/check process when that avenue is available.

DUTIES AND RESPONSIBILITIES

The official shall be solely responsible for the accounting, monitoring, retrieval and generally overseeing compliance with this County Credit Card Policy and shall be personally liable for all account balances on the credit card.

The official shall only use the credit card for the official business of the County of Alcona. Personal use is not allowed. County credit cards cannot be used for expenses which would be taxable to the user, such as, but not limited to: the purchase of meal expenses incurred during a non-overnight event or taxable clothing or equipment purchases.

The official, when using the credit card, shall promptly submit to the County Clerk's office documentation in the form of invoices, receipts or other written memorialization of the transactions detailing the goods and services purchases, cost and date of purchase. The purchased goods and services shall be identified by the amount applicable to county budgetary line item categories.

The official is responsible for its protection and custody and shall immediately notify the County Clerk and the issuing credit card company if it is lost, stolen or unauthorized charges have occurred.

The official shall immediately surrender the credit card to the County Clerk upon termination of office or employment with the County of Alcona. Failure of an official to comply with the County Credit Card Policy shall subject the official to disciplinary/legal consequences as provided for by law.

CREDIT CARD LIMITS

The credit limit for any credit card issued shall not exceed \$5,000.00 unless approved by an official action of the Board of Commissioners.

INTERNAL CONTROLS

The County of Alcona hereby establishes the same internal controls through the County Clerk's office (accounts payable) and the County Treasurer's office (disbursements) as is employed for non-credit card transactions. All credit card balances, including interest, shall be paid within 30 days of initial statement date, unless a written dispute of payment has been issued for unauthorized charges.

MISCELLANEOUS

Credit cards may not be used to obtain cash advances. In the event that there is a conflict between this policy and procedures and laws of the State of Michigan, the laws of the State of Michigan shall prevail.

Roll Call: Yes – Brege, Small, Thompson and Brummund

No – None

MOTION CARRIED

Motion by Brege, seconded by Thompson, to adopt the 2022 Holiday Schedule.

MOTION CARRIED

Motion by Brummund, seconded by Thompson, to designate the Alcona County Review as the newspaper of record for the County for 2022.

MOTION CARRIED

Motion by Thompson, seconded by Small, to set for the Board the mileage reimbursement rate at \$.50 per mile and the per diem rate at \$35.00 for a half day and \$60.00 for a full day for 2022.

Roll Call: Yes – Brummund, Brege, Thompson and Small

No - None

MOTION CARRIED

Motion by Thompson, seconded by Small, to set the County employee mileage reimbursement rate at \$.50 per mile for 2022.

Roll Call: Yes – Brummund, Brege, Thompson and Small

No – None

MOTION CARRIED

Motion by Brummund, seconded by Thompson, to set the ADA requirements at a 15-day notice in writing to the County Clerk's office so that the necessary, reasonable, auxiliary aids and services can be provided at the meetings.

MOTION CARRIED

At this time appointment and changes for the 2022 Committee Assignments were discussed.

Motion by Brege, seconded by Thompson, to keep Adam Brege and Dan Gauthier as members of the Finance Committee.

Roll Call: Yes – Small, Thompson, Brege and Brummund

No – None

MOTION CARRIED

Motion by Brege, seconded by Small, to keep William Thompson and Carolyn Brummund as members of the Personnel Committee.

Roll Call: Yes – Brummund, Thompson, Brege and Small

No – None

MOTION CARRIED

The **Organizational Meeting** adjourned at 1:49 p.m. and the first **Regular Meeting** of 2022 was called to order by Adam Brege, Chairman.

Roll Call: Brummund, Thompson, Small, Brege and Dan Gauthier, via Zoom.

Motion by Brege, seconded by Small, to approve the amended agenda.

Roll Call: Yes – Brummund, Thompson, Small and Brege

No – None

MOTION CARRIED

Motion by Brummund, seconded by Small, to approve the December 15, 2021 Regular Meeting minutes and the December 29, 2021 Public Hearing minutes.

MOTION CARRIED

Motion by Thompson, seconded by Brege, to approve the agenda.

MOTION CARRIED

NEW BUSINESS:

Jennifer Lueck, Trial Court Administrator, presented for signing the 2022 23rd Circuit Court – Family Division Appointed Counsel Contracts for Robert Bejesky and Justin Wilson and the 3rd Counsel Contract to be presented for signing upon confirmation of appointment.

Motion by Thompson, seconded by Brummund, to allow the Chair to sign the two current 23rd Circuit Court – Family Division Appointed Counsel Contracts for Robert Bejesky and Justin Wilson and the 3rd upon presentment.

Roll Call: Yes – Small, Thompson, Brummund and Brege

No – None

MOTION CARRIED

Motion by Small, seconded by Thompson, to approve the Equalization Contract for Services.

Roll Call: Yes – Brummund, Thompson, Brege and Small

No – None

MOTION CARRIED

Motion by Brummund, seconded by Thompson, to hereby appoint Dr. Roshan Mahabir for a four (4) year term as Chief Medical Examiner of and for the County of Alcona effective December 1, 2021 through November 30, 2025, unless terminated earlier, and all prior M.E. appointments by the Board are hereby terminated.

Roll Call: Small, Brege, Brummund and Thompson

No – None

MOTION CARRIED

Motion by Brege, seconded by Thompson, to approve pre-authorized claims and open claims presented for payment between 12/15/2021 and 1/04/2022 for check numbers 146227 to 146411 and E-check numbers 1749 to 1765 for a grand total of \$799,214.47.

Roll Call: Yes – Thompson, Brummund, Brege and Small

No – None

MOTION CARRIED

Motion by Brummund, seconded by Thompson, to allow the Chairman to sign the signed ACCOA Board approved contract upon receipt.

Roll Call: Yes – Thompson, Small, Brege and Brummund

No – None

MOTION CARRIED

Motion by Brummund, seconded by Thompson, to adopt Resolution #2022-09 Adoption of 2022 General Fund and Other Budgets for Alcona County as follows:

**ADOPTION OF 2022 GENERAL FUND AND OTHER BUDGETS
FOR ALCONA COUNTY**

Resolve to adopt the General Fund and other Budgets for Alcona County for the fiscal year of 2022, as determined at a Public Hearing on November 30, 2021 for the General Fund, and December 13, 2021 for the Non General Funds, said Public Hearings held by the Alcona County Board of Commissioners on those respective dates. This General Fund Budget and Non General Fund Budgets are adopted under the terms and conditions of the General Appropriation Act.

The General Fund Budget is adopted by activity while all Non General Fund Budgets are adopted by fund.

All claims against Alcona County shall be handled based on the county finance Policies and Procedures as amended from time to time.

Estimated total revenues and expenditures for General and Non General Funds of Alcona County are:

FUND	Revenues	Expenditures
General	\$ 5,649,339.00	\$ 5,649,339.00
Non General Total	\$ 16,520,340.00	

General Fund Budget: January 1, 2022 – December 31, 2022

REVENUE	
Total Taxes	
Licenses & Permits	
Federal Grants	
State Grants	
Charges for Service	
Fines & Forfeits	
Interest & Rents	
Other Revenue	
TOTAL REVENUE & OTHER SOURCES	5,649,339.00

General Fund Expenses

EXPENSES	
101 Governing Body	271,932.00
130 Trial Court	743,228.00
167 Jury Commission	2,916.00
215 Clerk	289,090.00
253 Treasurer	214,987.00
257 Assessor/Equal Dept	248,470.00
259 Central Data Processing	174,899.00
262 Elections	34,250.00
265 Building & Grounds	216,758.00
267 Prosecuting Attorney	260,927.00
268 Register of Deeds	177,224.00
301 Police/Sheriff	1,595,490.00
304 School Resource Officer	36,430.00
331 Marine Law Enforcement	12,677.00
332 Snowmobile Law Enforce	4,196.00
333 Secondary Road Patrol	78,594.00
335 ORV Services	27,246.00
351 Corrections/Jail	436,013.00
426 Emergency Services	28,622.00
430 Animal Shelter/Dog War	8,500.00

648 Medical Examiner	20,500.00
850 Employer Cost & Fringe	10,800.00
851 Insurance & Bonds	104,553.00
890 Contingency	80,000.00
901 Capital Outlay	156,000.00
968 Appropriations/Outside	160,171.00
969 Appropriations/Cty Fds	254,866.00
Fd 101 General Fund Total	5,649,339.00

NON GENERAL FUND 2022

201 County Road	8,972,970.00
208 County Parks	98,841.00
210 Ambulance	1,829,213.00
211 Alcona Rec A	8,250.00
213 Ambulance	413,139.00
215 Friend of the Court	165,180.00
220 Remonumentation	47,711.00
227 DPW Land Fill	2,400.00
238 Discretionary Fund	770.00
240 Cooperative Extension	121,483
241 A.C.C.O.A.	673,453
243 Brownfield State Grant	75,162.00
244 E.D.C.	24,165.00
245 Harbortown	28,520.00
249 Building Department	221,782.00
252 C P L	11,000.00
254 Tax Sale	175,000.00
256 Register of Deeds Automation Fd	22,550.00
260 MIDC	157,676.00
261 911 Authority	708,361.00
263 Sheriff Pay Phone	19,397.00
265 Food Stamp Fraud	1,255.00
267 Drug Forfeiture	1,010.00
268 Law Enforcement Fd # 2	15,100.00
271 Library	509,602.00
272 Memorial Library Fd	337.00
273 Reiker Library Fd	510.00
274 Drug Court	270,021.00
281 American Rescue Plan Act	819,558.00
282 CARES	
286 MI Justice Training Fd	2,010.00
290 DHS Fd	1,615.00
292 Child Care	335,570.00

296 Veterans Affairs	246,922.00
297 Family Counseling	1,115.00
298 Probate Public Guardian	35,851.00
470 Building Preservation	8,000.00
516 Property Tax Admin	307,102.00
535 Housing Admin	17,600.00
536 Redevelopment & Housing	95,269.00
561 County Fair	69,820.00
730 Employee Sick/Vacat Fd	5,050.00
805 Sp Assessment Capital Proj/CL	
841 Lake Level Bond Fd CL	

Roll Call: Yes – Brummund, Brege, Small and Thompson

No – None

MOTION CARRIED

FINANCE REPORT:

Chairman Brege reported working with the Budget Liaisons to clean up 2021 and requested that any line item transfers be presented to Finance first.

PERSONNEL REPORT:

Commissioner Thompson reported that the next EMS union meeting is scheduled for January 13, 2022.

TREASURERS REPORT:

Treasurer Franks reported on cleaning up the 2021 Budget and waiting to hear back from the auditors if any year end changes need to be done for the 2020 audit.

Motion by Thompson, seconded by Small, to adopt the ARPA Resolution procedures for any future grants that are applied for.

Roll Call: Yes – Brummund, Thompson, Brege and Small

No – None

MOTION CARRIED

CLERKS REPORT:

Presented to the Board a letter of interest for the DHHS Board vacancy.

Motion by Brege, seconded by Thompson, to appoint Elle Button to the DHHS Board.

MOTION CARRIED

COMMITTEE REPORTS:

Motion by Thompson, seconded by Small, to authorize the Chair to sign the 2022 Tire Grant.

Roll Call: Yes – Brummund, Thompson, Brege and Small

No – None

MOTION CARRIED

Communications:

Eaton County Resolution and MMRMA Coverage Amendment.

At this time Scott Rice, EMS Director, presented the November and December EMS Write-offs for the Boards approval.

Motion by Thompson, seconded by Small, to approve the EMS Write-offs for November and December, 2021.

Roll Call: Yes – Small, Brummund, Thompson and Brege

No – None

MOTION CARRIED

Motion by Brege, seconded by Thompson, to authorize Fund 210 *Ambulance* (\$44,200.00) and Fund 296 *Veterans* (\$48,000.00) as requested.

Roll Call: Yes – Small, Thompson, Brege and Brummund

No – None

MOTION CARRIED

At 2:43 p.m. the meeting adjourned until the next **Regular Meeting** to be held on **Wednesday, January 19, 2022** at 1:30 p.m.

Clerk

Chairman