

The **organizational meeting** of the Alcona County Board of Commissioners was held in the County Building in the City of Harrisville, Michigan on Thursday, **January 2, 2020** at 10:00 a.m.

The meeting was called to order at 10:00 a.m. by County Clerk, Stephany Eller.

Commissioners present: Craig Johnston, Carolyn Brummund, Adam Brege, Gary Wnuk and Dan Gauthier. Also present: Stephany Eller, County Clerk and Cheryl Franks, County Treasurer.

The County Clerk referenced Resolution #2019-12 Resolution Electing Board Chairman Annually and called for nominations for Chairman of the Board of Commissioners for 2020.

Adam Brege and Dan Gauthier nominated Craig Johnston, Gary Wnuk nominated Adam Brege and Carolyn Brummund nominated Dan Gauthier. Votes were cast by secret ballot and Craig Johnston was declared Chairman.

At this time Chairman Johnston took over running the meeting and called for nominations for Vice Chairman.

Motion by Brummund, seconded by Gauthier, to nominate Adam Brege as Vice Chairman.

Chairman Johnston called for further nominations. None were offered.

Motion by Johnston, seconded by Gauthier, to close nominations.

Chairman Johnston declared Adam Brege as the Vice Chairman.

The **regular meeting** was called to order at 10:03 a.m. by Craig Johnston, Chairman.

The Pledge of Allegiance was given.

APPROVAL OF MINUTES:

Motion by Wnuk, seconded by Gauthier, to approve the minutes from the December 18, 2019 regular meeting with the amendment to the EMS expense motion. and the December 27, 2019 special budget meeting minutes.

MOTION CARRIED

Motion by Brege, seconded by Brummund, to approve the special budget meeting minutes from December 27, 2019.

MOTION CARRIED

PUBLIC COMMENT: None

PRESENTATIONS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Motion by Brummund, seconded by Wnuk, to adopt Resolution #2020-02 as follows:

INVESTMENT RESOLUTION #2020-02

WHEREAS, Act 20 of the Public Acts of 1943, as amended, provided that “the Legislative or governing body of a County, City, Village or Township by Resolution, may authorize its Treasurer

or other chief fiscal officer to invest surplus funds belonging to and under the control of the political subdivision, special assessment districts, or agency, board, or commission of a County” as follows:

- (a) In bonds and other direct obligations of the United States or an agency or instrumentality of the United States
- (b) In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the Federal Deposit Insurance Corporation or a savings and loan association which is a member of the Federal Deposit Insurance Corporation or a credit union which is insured by the National Credit Union Administration, but only if this bank, savings and loan association, or credit union complies with subsection (2).
- (c) In commercial paper rated at the time of purchase within the highest classifications established by not less than 2 standard rating services and which matures not more than 270 days after the date of purchase. Not more than 50% of any fund may be invested in commercial paper at any time.
- (d) In United States Government or Federal Agency obligations repurchase agreements.
- (e) In Banker’s Acceptances of United States banks.
- (f) In mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

WHEREAS, it is the intent of the County of Alcona to maximize its return on balances from time to time available in the various funds of the County; and,

WHEREAS, it has been the past practice of the County of Alcona to have its County Treasurer make immediate investment of available balances;

NOW, THEREFORE, BE IT RESOLVED that all such investments, heretofore made, are hereby ratified and validated;

BE IT FURTHER RESOLVED that; any and all transfers, withdrawals, liquidations, re-investments, redemptions or any like actions relating to any County assets including but not limited to bank accounts, certificates of deposits, bonds, investments of any kind, real property, personal property, commercial paper, stocks, etc., hereby requires authorization and verification by written signature from two county officials one of which shall include the County Treasurer or Deputy County Treasurer and the other shall be the Chairman of the Alcona County Board of Commissioners or the Vice Chairman.

BE IT FURTHER RESOLVED that; The Alcona County Treasurer’s office shall provide to the Alcona County Board of Commissioners an updated monthly financial statement of all county investments that shall contain the account name and address of the financial institution or bank in which Alcona County funds are deposited and shall contain the amount and length of time of the amount invested;

BE IT FURTHER RESOLVED that; The Treasurer shall cause to happen that all banks, investment houses and holders of County Funds shall annually provide signatures of agreement of compliance with applicable County Finance Policies and Procedures as well as maintain compliance with all applicable State and Federal statutes and regulations.

Roll call: Yes – Brummund, Brege, Wnuk, Gauthier and Johnston

No- None

MOTION CARRIED

Motion by Wnuk, seconded by Brege, to adopt Resolution #2020-03 as follows:

RESOLUTION ON ELECTRONIC TRANSACTIONS #2020-03

WHEREAS, Electronic payments of public funds are required for some federally mandated transactions of public funds and electronic payments have become a commonly accepted practice by banks and other financial institutions, and

WHEREAS, Public Act 738 of 2002, effective December 30, 2002, authorizes counties to make electronic transactions involving public funds by electronic payment, debit, or credit transfer processed through an automated clearing house, and

WHEREAS, PA 738 authorizes a County Treasurer to enter into an ACH arrangement for a national and governmental organization that has authority to process electronic payments (ACH) including, but not limited to, the national automated clearing house association and the federal reserve system, and

WHEREAS, The Alcona County Board of Commissioners deems that it is in the best interest of the county to make certain County financial transactions by electronic payments as described in PA 738.

THEREFORE BE IT HEREBY RESOLVED, that the Alcona County Board of Commissioners authorizes the County to utilize electronic transactions in compliance with the written procedures and internal controls developed and adopted by the Treasurer as the County's ACH policy and presented to the Alcona County Board of Commissioners;

AND FURTHER, all electronic transfers shall require two signatures; that of the Treasurer, or Deputy Treasurer and the County Clerk, or Deputy County Clerk, or Chairman of the Board of Commissioners.

Roll call: Yes - Johnston, Gauthier, Brummund, Brege and Wnuk **No - None**

MOTION CARRIED

Motion by Wnuk, seconded by Brege, to adopt Resolution #2020-06 as follows:

RESOLUTION FOR FEE WAIVER #2020-06

BE IT RESOLVED, that the Alcona County Board of Commissioners waive, until May 1, 2020, the collection fees and interest in excess of those charges prior to February 15, 2020 on the 2019 property taxes currently being collected. This exemption applies only to senior citizens, paraplegics, eligible servicemen, veterans, the blind and totally and permanently disabled as defined in the State Income Tax Act who have filed Homestead Property Tax Credit prior to February 15, 2020.

Roll Call: Yes – Brummund, Wnuk, Brege, Gauthier and Johnston **No - None**

MOTION CARRIED

Motion by Brummund, seconded by Wnuk, to set the regular meetings of the Board of Commissioners on the 1st and 3rd Wednesday of each month commencing at 10:00 a.m.

MOTION CARRIED

Motion by Brege, seconded by Wnuk, to designate the Alcona County Review as the newspaper of record for the County for 2020.

MOTION CARRIED

Motion by Wnuk, seconded by Gauthier, to set for the Board the mileage reimbursement rate at \$.50 per mile and the per diem rate at \$35.00 for a half day and \$60.00 for a full day for 2020.

MOTION CARRIED

Motion by Brummund, seconded by Gauthier, to post that the ADA requirements will require a 15-day notice in writing to the County Clerk's office so that the necessary, reasonable, auxiliary aids and services can be provided at the meetings.

MOTION CARRIED

Motion by Gauthier, seconded by Brege, to approve pre-authorized claims and open claims presented for payment between 12/18/2019 thru 1/01/2020, for check numbers 139572 to 139715 and E-check numbers 1193 to 1204 for a grand total of \$480,582.32.

Roll Call: Yes - Johnston, Brummund, Brege, Gauthier and Wnuk.

No - None

MOTION CARRIED

At this time Chairman Johnston made 2020 Committee assignment changes.

COMMUNICATIONS: Bay County Resolutions Sue Allor letter re: State of Emergency

COMMITTEE REPORTS:

The Commissioners gave brief reports on the committee meetings they attended.

PUBLIC COMMENT: None.

COMMISSIONERS ADDITIONAL COMMENTS & CONCERNS: None.

Meeting adjourned at 10:53 a.m. until the next scheduled regular meeting on January 15, 2020.

Clerk

Chairman