

The **regular meeting** of the Alcona County Board of Commissioners was held in the County Building in the City of Harrisville, Michigan, on Wednesday, **November 16, 2016** at 10:00 a.m.

The meeting was called to order at 10:00 a.m. by Carolyn Brummund. The Pledge of Allegiance was given.

Commissioners present: Craig Johnston, Kathy Vichunas, Carolyn Brummund and Sheila Phillips. Absent: Kevin Boyat, Chairman. Also present: Patricia Truman, County Clerk and Cheryl Franks, County Treasurer.

**APPROVAL OF MINUTES:**

**Motion by Phillips, seconded by Johnston to approve the minutes from the November 2, 2016 regular meeting and November 4, 2016 special meeting.**

**MOTION CARRIED**

Carolyn Brummund requested that a letter of support for the Cedar Lake Improvement Board regarding the Wetland Enhancement Berm Project be added to the agenda.

**PUBLIC COMMENT:** None

**PRESENTATIONS:**

Gordon Stryker, MGT Consultant, spoke in regard to the countywide cost allocation and presented two Accountability and Transparency Reports: Citizen's Guide to Governmental Finances and Performance Dashboard. These reports are to be placed on the county website for public viewing by 11/30/16.

Alysa Pichler, Trial Court Administrator, presented an Administrative Order appointing her as the Interim Director of the Friend of the Court for the 23<sup>rd</sup> Circuit Court for Alcona County effective November 14, 2016.

**UNFINISHED BUSINESS:**

Cheryl Franks, County Treasurer, submitted the Land Sale Fund Report and stated that \$48,424.23 is available for transfer to the General Fund.

**Motion by Phillips, seconded by Johnston to approve the recommendation of the County Treasurer to transfer \$48,424.23 from the Delinquent Property Tax Fund #254 to the General Fund for the 2017 budget year.**

**Roll Call: Yes – Vichunas, Johnston, Brummund and Phillips. No – None.**

**MOTION CARRIED 4-0**

Cheryl Franks further stated that the administrative fees from 2015 in the amount of \$65,000 were also available for transfer to the General Fund.

**Motion by Phillips, seconded by Johnston to approve the recommendation of the County Treasurer to transfer \$65,000 from the Tax Collection Fund #514 to the General Fund for the 2017 budget year.**

**Roll Call: Yes – Vichunas, Johnston, Brummund and Phillips. No – None.**

**MOTION CARRIED 4-0**

**NEW BUSINESS:**

**Motion by Johnston, seconded by Phillips to approve pre-authorized claims and open claims presented for payment between 11/02/2016 to 11/15/2016 for check numbers 128127 to 128267 in the amount of \$1,136,494.82 and E-check numbers 528 to 536 in the amount of \$175,392.86 for a grand total of \$1,311,887.68.**

**Roll Call: Yes - Vichunas, Johnston, Brummund and Phillips. No - None.**

**MOTION CARRIED 4-0**

**Motion by Phillips, seconded by Johnston to approve the contract for the revision of the Alcona County Employee Handbook.**

**MOTION CARRIED**

**Motion by Phillips, seconded by Johnston to adopt the Health Insurance Opt-Out Payment Policy effective 1/01/2017.**

**Roll Call: Yes - Vichunas, Johnston, Brummund and Phillips. No - None.**

**MOTION CARRIED 4-0**

**Motion by Phillips, seconded by Johnston to approve the forms to be used for the Health Insurance Opt-Out Policy.**

**MOTION CARRIED**

At this time John Hartley, IT Director, joined the meeting to present the proposed fee schedule for the GIS mapping system.

**Motion by Vichunas, seconded by Phillips to adopt the GIS fee schedule. GIS fee schedule to take effect 11/16/16.**

**MOTION CARRIED**

**Motion by Phillips, seconded by Johnston to approve the letter in support of the Wetland Enhancement Berm Project for the Cedar Lake Improvement Board.**

**MOTION CARRIED**

**COMMUNICATIONS:**

Discussion was held in regard to the draft of the master Countywide Recreational Plan.

A Special Meeting was set on Monday, November 21, 2016 at 9:00 a.m. to work on the 2017 Budget.

Commissioners gave brief reports on the committee meetings that they recently attended.

Meeting adjourned at 11:50 a.m.

---

Clerk

---

Chairman