

The **regular meeting** of the Alcona County Board of Commissioners was held in the County Building in the City of Harrisville, Michigan, on Wednesday, **January 20, 2016** at 10:00 A.M.

The meeting was called to order at 10:00 a.m. by Chairman Boyat. The Pledge of Allegiance was given.

Commissioners present: Kathleen Vichunas, Craig Johnston Carolyn Brummund, Sheila Phillips and Kevin Boyat. Also present: Patricia Truman, County Clerk and Cheryl Franks, County Treasurer.

APPROVAL OF MINUTES

Motion by Vichunas, seconded by Phillips to approve the minutes from the January 6, 2016 meeting. MOTION CARRIED

PRESENTATIONS:

Alysa Pichler, Court Administrator, requested approval of the office reconfiguration plan that would relocate the District Court offices to the upper level and move the Prosecutor's office, Commissioner's office, Probate Judge and a Friend of the Court office to different locations. Discussion held.

Motion by Brummund, seconded by Phillips to accept the proposed modification of office space in the courthouse as presented. Roll Call: Yes- Vichunas, Johnston, Brummund, Phillips and Boyat. No-None. MOTION CARRIED 5-0

Mike Friedgen, Friend of the Court, reported on their recent IRS inspection. The department had the same write-ups as previous years, however with the proposed office space relocation they will comply with the IRS requirements for security of records. Friedgen reported on their caseload statistics and he has informed the State that they do not want to move from State managed to County managed IT support at this time.

UNFINISHED BUSINESS:

Chairman Boyat made some changes to the committee assignments (see attached list)

The board recessed at 10:40 a.m. so that members could attend a funeral. Board reconvened at 1:15 p.m. with all members present.

NEW BUSINESS:

Motion by Johnston, seconded by Brummund, to approve pre-authorized claims and open claims presented for payment between 1/6/2016 to 1/19/2016, for check numbers 124939 to 125040 in the amount of \$173,677.47 and E-check number 369 to 373 in the amount of \$157,102.25 for a grand total of \$330,779.72. Roll Call: Yes- Vichunas, Johnston, Brummund, Phillips and Boyat. No-None. MOTION CARRIED 5-0

Motion by Vichunas, seconded by Phillips to approve the MSUE Agreement for Extension Services as presented. Roll Call: Yes- Vichunas, Johnston, Phillips and Boyat. No-Brummund. MOTION CARRIED 4-1

Treasurer Franks presented her report on investments as of November 2015. Franks also reported that there are currently 121 parcels with unpaid 2013 taxes.

Commissioners gave brief reports on the meetings that they recently attended.

Meeting adjourned at 2:00 p.m.

Clerk

Chairman