

The **regular meeting** of the Alcona County Board of Commissioners was held in the County Building in the City of Harrisville, Michigan on Wednesday, **May 20, 2020** at 10:00 a.m.

The meeting was called to order at 10:00 a.m. by Craig Johnston, Chairman.

Invocation given by Chairman, Craig Johnston.

The Pledge of Allegiance was given.

Commissioners present: Craig Johnston, Chairman, Adam Brege, Vice Chairman, Carolyn Brummund and Dan Gauthier. Absent: Gary Wnuk. Also present: Stephany Eller, County Clerk and Cheryl Franks, County Treasurer via Zoom.

APPROVAL OF MINUTES:

Motion by Brummund, seconded by Gauthier, to approve the May 6, 2020 Regular Meeting minutes and the May 11, 2020 Special Meeting minutes.

Roll Call: Yes - Johnston, Gauthier, Brummund and Brege

No-None

MOTION CARRIED

PUBLIC COMMENT: None.

PRESENTATIONS:

Mischelle Warner, MSUE Director, via Zoom, informed the Board that she would be leaving as Director for MSUE and that Julia Darnton has been named as the new interim District 4 Director. Appointment is effective June 1, 2020.

Alysa Pichler, Trial Court Administrator, presented a list of Trial Court staff changes with line item transfers and a budget adjustment for the Public Guardian budget.

Motion by Gauthier, seconded by Brummund, to approve the part-time Public Guardian budget adjustment for Fund 298 for a new total of \$32,740.00.

Roll Call: Yes – Brege, Johnston, Gauthier and Brummund

No – None

MOTION CARRIED

Melissa Cordes, Register of Deeds, explained the new Property Fraud Alert Program being utilized by the Register of Deeds office.

Motion by Brummund, seconded by Gauthier, to acknowledge and support the Register of Deeds Property Fraud Alert Program as presented.

Roll Call: Yes – Gauthier, Brege, Brummund and Johnston

No – None

MOTION CARRIED

Lenny Avery, ACCOA Director, via Zoom, informed the Board that the next Pop-up Food Pantry is scheduled for May 28, 2020 from 4:00-6:00 p.m. Avery also stated that the grant from the USDA has been awarded and the drop points for pop-ups have been established to include Mikado, Barton City, Curran, Black River and Lincoln.

Scott Rice, EMS Director, via Zoom, stated that call volumes are down due to people staying home and updated the Board on the recent flooding of the two dams located in Midland County.

Scott Stephenson, Sheriff, via Zoom, announced the retirement of Sergeant Jim McGuire and some of the various jobs held during his 30 years of service with Alcona County. Stephenson further stated that 25 COVID 19 test kits will be delivered to the jail for inmates and administered by the jail nurse.

Dan O'Connor, Superintendent, via Zoom, presented a slideshow of probable plans of action to reopen the schools with the ongoing changes and stated that many programs are on hold or have been cancelled altogether. O'Connor also informed the Board that 2 school proposals will be on the August Primary ballot.

Denise Bearre, Library Director, via Zoom, informed the Board that there is no current date set yet to reopen the library and that she is currently working on 2 grants. Bearre stated that when the library does reopen that most services will be provided for online for the time being.

Laura Bowen, 2020 Census Coordinator, via Zoom, messaged correspondence to Commissioner Johnston explaining the percentage chart provided and the self-response rate and areas that will require in person home visits.

UNFINISHED BUSINESS: MERS Defined Benefit divisions.

Motion by Brummund, seconded by Gauthier, to authorize a MERS certified report, at a cost of \$400.00 to be determined by finance, to reflect cost distribution for retiree groups.

Roll Call: Yes – Johnston, Gauthier, Brummund and Brege

No - None

MOTION CARRIED

NEW BUSINESS:

Motion by Gauthier, seconded by Brege, to approve pre-authorized claims and open claims presented for payment between 5/06/20 and 5/19/20 for check numbers 140882 to 140980 and E-check numbers 1299 to 1309 for a grand total of \$309,539.38.

Roll Call: Yes – Brummund, Johnston, Brege and Gauthier

No – None

MOTION CARRIED

Motion by Gauthier, seconded by Brummund, to approve the budget adjustment transfers as presented by finance:

\$80,000.00 from 101-851-941.000 *Contingency* to 101-890-999.000 *Transfers Out* for a new total of \$80,000.00.

\$4,000.00 from 101-890-999.000 *Transfers Out* to 101-253-716.007 *HSA Payment* for a new total of \$4,000.00

\$2,220.00 from 101-890-999.000 *Transfers Out* to 101-101-716.002 *Hospital Insurance Deductible* of \$4,420.00

\$1,493.00 from 101-890-999.000 *Transfer Out* to 101-101-822.000 *IRS Fees* for a new total of \$1,493.00

\$750.00 from 101-890-999.000 *Transfers Out* to 101-130-725.002 *Longevity Pay* for a new total of \$2,750.00

\$13.00 from 101-890-999.000 *Transfers Out* to 101-215-720.000 *Long Term Disability Insurance* for a new total of \$168.00

\$2,000.00 from 101-890-999.000 *Transfers Out* to 101-426-959.000 *Disaster Fund* for a new total of \$8,000.00

\$7,100.00 from 101-890-999.000 *Transfers Out* to 101-850-719.000 *Unemployment Insurance* for a new total of \$8,100.00

\$9,896.00 from 101-648-835.000 *Autopsies* to 101-648-714.000 *Contract Services* for a new total of \$17,456.60

Roll Call: Yes – Brege, Brummund, Gauthier and Johnston

No - None

MOTION CARRIED

Motion by Gauthier, seconded by Brummund, to extend unused vacation time 90 days for employees whose anniversary date falls between March 16, 2020 to May 26, 2020.

Roll Call: Yes- Brummund, Johnston and Gauthier

No – Brege

MOTION CARRIED

Motion by Gauthier, seconded by Brege, to approve pay for the last two days of employment for Jim McGuire to be included in the last pay of May.

Roll Call: Yes- Johnston, Gauthier and Brege

No – Brummund

MOTION CARRIED

Motion by Brummund, seconded by Gauthier, to maintain building closure to the public, with appointments only and return to full staff effective May 26, 2020, not to include MSUE building.

Roll Call: Yes - Brege, Gauthier, Brummund and Johnston

No – None

MOTION CARRIED

Motion by Brummund, seconded by Brege, that effective June 1, 2020 the EMS Administrative Assistant position be made full time.

Roll Call: Yes - Gauthier, Brege, Brummund and Johnston

No – None

MOTION CARRIED

Motion by Brummund, seconded by Gauthier, to waive the building inspection fees, minus the base rate, for the Barton City Fire Department building.

Roll Call: Yes – Brege, Gauthier, Johnston and Brummund

No – None

MOTION CARRIED

TREASURER’S REPORT:

Cheryl Franks reported on the current cash flow and requested the Board speak with all department heads regarding the need for a reduction in spending.

CLERK’S REPORT:

Stephany Eller reported on the upcoming August Primary Election and spoke in regard to the Absent Voter Applications being sent out by the Secretary of State.

COMMUNICATIONS:

Menominee County Resolution and MAC Work Share Program

COMMITTEE REPORTS:

The Board gave brief reports on the various committee meetings they attended. Commissioner Brummund presented a 2-1-1 report for May.

PUBLIC COMMENT: None.

COMMISSIONERS ADDITIONAL COMMENTS AND CONCERNS: None.

Meeting adjourned at 12:32 p.m. until the next **regular meeting** to be held on **June 3, 2020** at 10:00 a.m.

County Clerk

Chairman