

The **regular meeting** of the Alcona County Board of Commissioners was held in the County Building in the City of Harrisville, Michigan, on Wednesday, **July 1, 2015** at 10:00 A.M.

The meeting was called to order at 10:00 a.m. by Chairman Boyat. The Pledge of Allegiance was given.

Commissioners present: Kathleen Vichunas, Craig Johnston, Carolyn Brummund, Sheila Phillips and Kevin Boyat. Also present: Patricia Truman, County Clerk and Cheryl Franks, County Treasurer

APPROVAL OF MINUTES

Motion by Vichunas, seconded by Johnston, to approve the minutes from the June 17, 2015 regular meeting. MOTION CARRIED

PUBLIC COMMENT:

Kathy Putsky, inquired about the removal of a tree stump at the entrance at the ARA .

William Thompson reported on the revenue and expenses from the county-wide clean-up.

Mary Webber discussed the Alcona County Relay for Life event that will be held on July 25th from noon to midnight.

PRESENTATIONS:

None

NEW BUSINESS:

Motion by Johnston, seconded by Brummund, to approve pre-authorized claims and open claims presented for payment between 6/17/2015 to 7/1/2015, for check numbers 122688 to 122842 in the amount of \$510,381.30 and E-check number 260 to 267 in the amount of \$115,035.11 for a grand total of \$625,416.41.

Roll Call: Yes- Vichunas, Johnston, and Boyat. No-None. Absent: Brummund and Phillips. MOTION CARRIED 3-0

Motion by Vichunas, seconded by Brummund to adopt Resolution #2015-12 establishing FOIA policies and guidelines:

**RESOLUTION ESTABLISHING A FREEDOM OF INFORMATION ACT (FOIA) POLICIES AND GUIDELINES, PUBLIC SUMMARY OF PROCEDURES AND GUIDELINES, AND FOIA OPERATIONAL PROCEDURES FOR ALCONA COUNTY
RESOLUTION #15-12**

WHEREAS, the Michigan legislature adopted 2014 Public Act 563 enacting numerous amendments to the Michigan Freedom of Information Act (FOIA), being MCL 15.231 *et seq*, that require revision of the current County FOIA Policy; and

WHEREAS, from time to time Alcona County Departments will receive Freedom of Information Act (FOIA) requests; and

WHEREAS, it is necessary to adopt, and to post online, "FOIA Policies and Guidelines" and a "FOIA Policy Summary" to ensure that the FOIA requests are addressed in an efficient and consistent manner, and to comply with these FOIA statutory amendments; and

WHEREAS, it is necessary to adopt FOIA Operational Procedures to implement these County FOIA Policies and Guidelines.

THEREFORE BE IT RESOLVED, the Alcona County Board of Commissioners hereby adopts, effective from and after July 1, 2015, the attached:

1. "Alcona County FOIA Policies and Guidelines," including the FOIA Forms attached to these Policies and Guidelines; and
2. "Alcona County FOIA Public Summary of Procedures and Guidelines"; and

BE IT FURTHER RESOLVED that copies of the "Alcona County FOIA Policies and Guidelines," including the attached FOIA forms, and the "Alcona County FOIA Public Summary of Procedures and Guidelines" shall be posted on the County's website.

BE IT FURTHER RESOLVED that the County Clerk is the County FOIA Coordinator for Alcona County per the designation by the Board Chairperson.

BE IT FURTHER RESOLVED that the attached Alcona County FOIA Policies and Guidelines, including the attached FOIA Forms and the Alcona County FOIA Public Summary of Procedures and Guidelines, will be effective July 1, 2015, and will supersede any previous resolutions setting FOIA policies or establishing formulas for the cost of FOIA requests.

BE IT FURTHER RESOLVED that the County Clerk will forward a copy of this resolution to each County Department.

**Roll Call: Yes- Vichunas, Johnston, Brummund, Phillips and Boyat. No-None.
MOTION CARRIED 5-0**

Discussed the request from Alcona Park for a waiver of permit fees for the construction of a bathhouse.

Motion by Phillips, seconded by Johnston to waive permit fees for Alcona Park for the construction of a small bathhouse. The waiver does not apply to \$35.00 application fee for each type of permit, up to a maximum of \$140.

**Roll Call: Yes-, Johnston, Phillips and Boyat. No-Vichunas and Brummund
MOTION CARRIED 3-2**

Commissioner Vichunas discussed obtaining a draft Memorandum of Understanding from NEMCOG for the early release of the GIS files to Gustin township.

Acknowledged receipt of the E911 Technical Surcharge Financial Statement for December 31, 2013 and 2014.

Committee reports were presented.

Meeting adjourned at 11:15 a.m.

Clerk

Chairman